

Code of Ethics

The following code defines a set of principles and guidelines of ethical conduct adopted by ARTIS - Revista de História da Arte e Ciências do Património [Journal of Art History and Heritage Sciences], based on the guidelines established by the Committee on Publication Ethics (COPE): <https://publicationethics.org/>

General ethical guidelines

The Directors and Editors of ARTIS - Revista de História da Arte e Ciências do Património are ultimately responsible for accepting or rejecting a manuscript.

No conflict of interests or any other type of positive or negative discrimination shall interfere with the Directors and Editors' responsibilities towards a submitted or published manuscript. Submissions of works proposed by members of the journal or editorial board will be evaluated objectively and impartially.

It is the responsibility of the Directors and Editors to ensure that all proposals are reviewed by qualified reviewers, and that their anonymity is preserved in the submission and review processes.

It is also the responsibility of the Directors and Editors to develop and maintain a database of appropriate reviewers and to update it based on their performance; ensure that the reviewers' database reflects the profile of the journal and, where necessary, add new members. The Editors will manage the submission and reviewing process in a way that preserves the anonymity of the Reviewers.

Papers that do not comply with the Ethical Guidelines will not be accepted. Errors or issues detected after publishing will lead to an investigation and, if proven actual, to the publishing of corrections, retractions and/or responses. In the latter case, when the articles include elements that are protected by intellectual property rights, obtaining the respective authorization is the sole and exclusive responsibility of the proponents of the articles.

Errors or ethical issues regarding content published in ARTIS - Revista de História da Arte e Ciências do Património may be brought to the Editors' attention by Authors, Reviewers or by the readers of the Journal, regardless of their publication date.

First and foremost, the Editors, as well as the Editorial Board, are committed to the monitoring and safeguarding of the stated publication ethics and to the maintaining of integrity and good practices in scientific publishing.

Suspected of misconduct, COPE flowcharts will be adopted, available at:

<http://publicationethics.org/files/Full%20set%20of%20flowcharts.pdf>

Ethical guidelines for authors

The submission of a manuscript presupposes that the respective Authors accept the respective ethical principles mentioned below.

The papers submitted for publication must be original, i.e. they should not have been previously published, nor submitted or pending publication elsewhere. Any other situation should be signalled and duly referenced by the authors and will be analysed by the Editors on a case-by-case basis, with the ultimate goal of ensuring transparency and safeguarding the originality of the paper. Failure to comply with these principles constitutes grounds to reject a manuscript.

It is assumed that the contributions submitted for publication were actually authored by the designated Authors; that they constitute accounts of the Authors' work and research; and that they do not pose any falsification or plagiarism problems, deemed inadmissible by this Journal.

The texts must clearly identify the source of all elements (such as text excerpts, images, tables of data, etc.) that are not original, explaining where necessary the authorizations obtained from the respective owners and / or authors.

It is furthermore assumed that all the Authors listed in a submitted paper made a relevant contribution to the reported research and agree with the submitted manuscript.

Authors should clearly declare any conflicts of interest. Submitted contributions that, directly or indirectly, had the economic support of third parties, should clearly state these sources of funding.

It is assumed that all the data provided by the Authors is real and authentic, and is furthermore appropriately recorded and reported, should there be a reasonable need for verification. Authors should immediately notify the Journal should they identify a mistake in a published article and be willing to publish a retraction.

Ethical guidelines for reviewers

ARTIS - Revista de História da Arte e Ciências do Património is a double blind peer reviewed Journal.

The Reviewers are also subject to the ethical principles mentioned below, which they agree upon when they agree to review a proposal.

Manuscript reviewers should be objective in their judgements and withdraw themselves from reviewing should there be any conflict of interests between Reviewer and Authors or respective research or funding entities.

Reviewers should alert the Editors to any published or submitted work essentially corresponding to the content under review.

Reviewers should maintain confidentiality in all aspects related to manuscripts.